



**State of Delaware
Executive Department
Office of Management & Budget**

**Statewide Benefits Office
Contact List/Primary Responsibilities
(As of January 2010)**

**Brenda Lakeman
Director**

**Faith Rentz
Deputy Director**

**Mary Thuresson
Administrative Specialist**

**Address:
Duncan Center
500 W. Loockerman Street, Suite 320
Dover, DE 19904
SLC: D620E
Website: www.ben.omb.delaware.gov**

**Telephone: (302) 739-8331 or 1-800-489-8933
Facsimile: (302) 739-8339**

Receptionist

Janice Crawford and Rosaria Cephas

Benefits Administration

Primary Responsibilities

Leslie Ramsey

Disability Insurance Program (DIP) Administration
Minnesota Life GUL Program

Durae Johann

Return To Work Coordinator -Disability Insurance
Program (DIP)

Dianna Stotler

Training/Communications/SBO Website
Statewide Supplemental Benefits Program
Annual Benefits Open Enrollment, eBenefits
Benefits Surveys
CMS Demands



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Ann Skeans	Group Health Plan Administration Employee Assistance Program (EAP),
Larry Frank	Customer Service – Health, Dental and Prescription Dental Administration Flexible Spending Account Administration Pre-Tax Commuter Benefit Administration
Lois Houston	Customer Service – Health, Dental and Prescription Prescription Plan Administration Medicare Part D Policy
Finale Uptegrow	Management Analyst for Health Program Contracts/RFP's FOIA HIPAA Privacy/Security
Theresa Strawder	Statewide Wellness Administrator Dela WELL
Aaron Schrader	Health Promotions Dela WELL University

Benefits Accounting Unit

Primary Responsibilities

Colleen Kondelis	COBRA Administration/ARRA COBRA Subsidy Disability Insurance Program Support Dependent Eligibility Audit
Mary (Fran) Nichols	Dental and Blood Bank Eligibility and Enrollments Dental and Blood Bank Reconciliation Dental Adjustments and Refunds
Tina Shulties	Health Eligibility and Enrollments Refund and Adjustment Issues for Health Care Health Reconciliation
Jeanne Camper	Spousal COB Health Reconciliation

Contact for Non-Payroll Groups

Gail Hudson at Financial Operations, OMB
Telephone: (302) 672-5232

COBRA Questions

Ceridian Benefits Services
Customer Service 1-800-877-7994